



# RETAIL GIFT AID DECLARATION FORM



Using Gift Aid means that for every £1 you give we can claim an extra 25p, helping your donation go further.

By completing this form you are confirming that:

- You are a UK taxpayer and you wish Sue Ryder to reclaim the tax on all donations you have made in the last 4 years and any future donations you may make. You understand that if you pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all your donations in the appropriate tax year, it is your responsibility to pay any difference.
- You wish Sue Ryder Direct Ltd to act as your agent in selling the goods you have donated and agree to Sue Ryder Direct Ltd deducting a commission of 2% plus VAT from the total sale price of your items for this service. Any unsold items will be recycled where possible and cannot be returned.
- You are not acting as a business in selling your goods.
- You have read and accept the full terms and conditions.

We reserve the right to terminate this agreement at any time. Once you've signed up to Gift Aid your donated goods, we'll give you a Gift Aid Donor ID Card with your unique donor number. If you bring your card with you every time you donate to our shops, we can make your donations go further. When your items are sold, we'll let you know how much you've helped us raise and confirm that you're happy for us to treat the money as a Gift Aid donation. Then we can increase the value of your donated items, at no extra cost to you. Full Terms and Conditions are available at [www.sue Ryder.org/donate/ga-terms](http://www.sue Ryder.org/donate/ga-terms) or ask to see a copy in our shops.

### For completion by donor

Title:	Initial:	Surname:
Home address:		
Town:	Postcode:	
Phone number:	Email address: (for Gift Aid use only)	
Signature:	Date:	

### For completion by Sue Ryder

Checked for legibility at time of completion by	Print name:	Date:
Form entered onto system by	Print name:	Date:
Shop name:	Shop Number:	

### Keeping in touch

Your support helps Sue Ryder continue to provide care. We'd love to keep in touch with you to tell you about our work and how you can support it.

We will only contact you electronically if you agree to be contacted in this way. Please tick the relevant box if you'd like to receive emails  texts

We may contact you by post or by telephone unless you have asked not to be contacted. If you would prefer not to be contacted in this way please tick the relevant box: I do not want to be contacted by post  telephone

For further details about how we use and protect your information, please view our privacy policy at [www.sue Ryder.org/privacy](http://www.sue Ryder.org/privacy) or ask to see a hard copy in the shop. You can change your contact preferences, request a copy of our privacy policy or ask any questions by contacting [retailgiftaid@sue Ryder.org](mailto:retailgiftaid@sue Ryder.org) or 01604 593697.