

4 steps to safe sorting

Step 1: Preparation

- Have suitable gloves ready
- Clear the sorting table

Step 2: Initial sort

- Don't thrust your hand into sacks or boxes
- Empty the contents onto the sorting table
- Look through for sharp, broken or soiled items
- Dispose of these carefully e.g. by wrapping them in newspaper

Step 3: Second sort

- Sort the remaining stock as normal
- Don't overfill rubbish or rag sacks

Step 4: Finally

- Wash your hands
- Talk to your Shop Manager if you can think of ways to sort more safely

